

Club Membership and Fees Policy

MEMBERSHIP OPTIONS – HUTT VALLEY GYMNASTICS CLUB

The Hutt Valley Gymnastics Club Committee offer the following membership options as outlined in the Club's Constitution. *[Note: The Club Constitution is currently being reviewed and updated.]*

Membership Categories:

- General Gymnastics Member
- Competitive Gymnastics Member; Hutt Valley Gymnastics Club (HVG)
- Honorary/Supporter Member
- Life Member

The rights and characteristics of each membership are summarised below. For further information please refer to our Constitution.

General Gymnastics Member

Gymnasts who are registered with Gymnastics New Zealand (GNZ) through HVG as a Gym for All member (GFA). General Gymnastics Member's do not have voting rights at Special or Annual General Meetings.

Competitive Gymnastics Member

Gymnasts who are registered with GNZ through HVG as competitive members. Competitive Gymnastics Members are entitled to vote at Special or Annual General Meetings if 16 or over. If under 16, one parent per Competitive Gymnastics Member can vote on behalf of the gymnast.

Associate Member (Honorary/Supporter)

Any other person who has an interest in gymnastics and HVG and has applied to and been accepted as a Member by the Committee. They may include (without limitation) any employees of HVG or previous Competitive Gymnastics Members or General Gymnastics Members. Associate Members can vote at Special or Annual General Meetings if over the age of 16. The duration of membership of an Associate Member is for one year, from the date of approval by the Committee.

Life Member

Life Members of HVG are elected at any AGM or Special General Meeting. Life Members may exercise all rights and privileges of membership but shall not be liable to pay any subscriptions or fees of any kind for such privileges.

This also incorporates all Life Members of Wellington Boys Gymnastics Club Incorporated and 5 Star Supporters Club Incorporated who may exercise all the rights and privileges as Life Members of HVG.

JOINING HUTT VALLEY GYMNASTICS CLUB

Applying for Membership

Every General or Competitive Gymnastics Membership are required to fill in an online enrolment form on or before their first training session each year. The information requested on the form includes emergency contact information and special health issues; to conform with the Club's Health and Safety Policy. It is essential that all fields are completed on this form. Any new Associate Members shall apply in writing to the Committee for acceptance.

Membership Register

The Club will keep and maintain a Register of Members as required by the Incorporated Societies Act 1908.

Termination of Membership

The membership of any member of the Club shall cease on the happening of any of the following events:

- Death.
- Written resignation for competitive families which has been duly received and acknowledged by the Club.
- Non-payment of any Membership fee, or other charges owing to the Club for a duration of three (3) months from the date such payment is due, unless such payment has been remitted by the Club.
- In the case of Competitive Gymnastics Members or General Gymnastics Members, ceasing to be registered with HVG as a competitive member or GFA member.
- Expulsion from Membership in accordance with the Club Constitution.

MEMBERSHIP FEES

Membership rates vary between competitive and general gymnastics members and are generally dependent on attendance hours. The fees are confirmed annually at the Annual General Meeting for the following January – December period.

General Gymnastics

Members sign up for a full term and fees are paid at the beginning of the term. The fee is based on the length of each weekly class and also includes \$5 facility fee (for the building and upkeep of our premises).

We offer flexibility for those that wish to undertake a trial class. This is \$15 for a first visit only. After this time, they are expected to sign up for the term. There is also a pre-paid 5-visit card or per session casual option for the Play Gym Explorers and Adult classes, offering flexibility for clients.

Members joining a class throughout the term pay a pro-rata rate. This continues to include the Gymnastics NZ affiliation fee up until the last three weeks. An affiliation fee does not apply to these memberships.

The Club offers a discounted Family Membership for gymnasts attending sessions from the same household for the same period. This is 10% off of the standard fee for the 3rd and subsequent child registered for the same period, or the 3rd and subsequent session registered for the same period. Parkour, Adults and Play Gym Explorers are excluded as these are already heavily discounted.

Staff are entitled to a 30% discount on all classes/sessions. This applies for immediate family within the same household.

Competitive Gymnastics

Members join for a minimum of 12-months that rolls over annually until the membership is terminated. Fees are based on weekly training hours and a sliding fee scale; the fee decreases as training hours increase. This is based on 47 weeks for 2-12 weekly hours, or 48 weeks per year for 12-21.5 hours.

This fee includes a facility contribution of \$5 per month and the athletes Gymnastics NZ affiliation fee that is dependent on their competitive level.

The items are included in the monthly fee and tracked by the Club. At the end of the year members are either reimbursed any balance or invoiced for charges over and above.

- A portion towards Gymnastics NZ endorsed competition entry fees; each competition requires an entry fee to be paid to the hosting club.
- A portion towards additional holiday training hours. This facility currently used by senior MAG athletes (14.5+hours). An additional charge per second session applies.

Costs such as petrol, activities, accommodation, travel, and additional coaches required will be passed onto those participating in an activity after the event on a per user basis ie. away trainings, holiday trips, team trips etc.

Refunds will be considered for competitive memberships that have caused absence of two or more consecutive weeks as follows:

- Sickness/injury - a doctor's certificate is required to support the refund claim.
- For absence on holiday (or other) on receipt of one month's written notice.

Affiliation Fee – Gymnastics New Zealand

All affiliated clubs in New Zealand are charged an affiliation fee. The cost of affiliation is passed onto all members (competitive and recreational). Affiliation covers the cost of Gymnastics NZ as our governing body. It covers the cost of administration and development of the gymnastics programmes, coach, and judge education, and provides clubs with information and tools to help promote and grow the sport of gymnastics.

Late Payment Fees

Outstanding memberships that are over 30-days will incur an additional 10% charge. This charge will be applied at the end of each month overdue. All memberships that are

outstanding after 90 days will be handed over to the Administration Manager or debt collectors to secure payment. These athletes will be unable to attend classes.

Members that are experiencing financial difficulty are requested to speak to the Club Office to arrange a payment scheme, as failure to pay will result in late fees. On consultation with the Administration Manager, we may choose to offer an instalment arrangement for term fees. It is required that the amount of the fee will be paid in full before the end of the term.

This policy was adopted by the Committee on 3 September 2020 and is scheduled to be reviewed initially in 6-months'

MOTION: The Committee adopts the Membership and Fees Policy as circulated noting that there will be an additional section formulated to address the COVID19 Levels ie. when the Club is unable to supply service/reduced services.