

Minutes of the Hutt Valley Gymnastics Annual General Meeting held on Monday, 2 November 2020 at 6:30pm

Present: Marion Cox (Chairperson), Rhian Aberhart, Emma Austin, Andrew Austin, Annalise Austin, Paul McKnight, Mathew Bialy, Nicole Manning, Jennifer Boyd, Lynette Chin, Reece Brooks, Jenifer Broster, Adam Broster, Bernie Brown, Janette Calvert, Eleanor Harwood, Rebecca Hills, Anthea Fitzsimons, Deirdre Follett, Todd Follett, Kathryn Dickens, Dallas Foster, Lote Gatland, Matthew Gatland, Litsa Jackson, Tracey Joe, Slava Kaniazev, Charlotte Haigh, David Longhurst, Greg Marsden, Christine McLaughlan, Corey McLaughlan, Adam England, Jo McLaughlin, Bridget Adair, Louise Passmore, Marie Pye, David Reddaway, Amy Wenden-Richardson, Aaron Simmons, Sarah Simmons, Ian Sims, Ellen Van Dijken, Warrick Sue, Anna Milne, Sharon Vaka, Louise Waiariki, Joe Waiariki, Christine Whiting, Dave Whiting, Mark Johns (Life Member), Darren Sears (Life Member), Michelle Woolf (Life Member)

Apologies: Debbie Jones, Bridget Ross.

WELCOME

The Chair welcomed everyone to the meeting.

MINUTES FROM THE LAST ANNUAL GENERAL MEETING

MOTION: THE MINUTES OF THE 21 OCTOBER 2019 ANNUAL GENERAL MEETING ARE ACCEPTED AS A TRUE RECORD OF THE MEETING. Deirdre Follett/Marion Cox. Agreed by all.

MATTERS ARISING

There were not matters arising from the last meeting.

CHAIRPERSONS REPORT

The Chair, Marion Cox spoke to her report previously circulated to the full membership in as part of the new Annual Report. This report provided all background information for members.

Nominations and Outgoing Committee

Marion noted that we had received 12 nominations for the 9 committee roles. This was very encouraging as we move towards our new premises at Fraser Park.

The Chair thanked the out-going Committed members throughout the year. She particularly acknowledged Life Member, Darren Sears for his commitment to this gym especially as his daughter longer is involved. He has been on the journey the entire time, working with Council for the best outcome for our Club.

Deputy Chair, Greg Marsden has worked along side the Chair bring a professionalism and corporate element help the Committee to up our game. His skills and knowledge have been truly valued and Marion noted that he always had her back, no matter what was decided. Deirdre Follett, Secretary was a 'legend' in Marion's eyes. Always ensuring that the Committee worked in a clear and transparent manner, being accountable to all the members. She kept everyone on task followed by good process. She certainly went above and beyond. The outgoing Committee was certainly a tight group working forwards for the

athletes and their families. She also thanked Ellen van Dijken and Lynette Chin for their support.

The Chair thanked the three Head Coaches and the Office Team. They have been without a manager for five months. They have all stepped up and taken on a lot more opportunities. They have grown and developed over this time.

COVID19 added a lot of pressure to the team, but we have come through this. Our membership numbers reflect journey. At the start of the year, pre-COVID our membership was at 722 athletes. As at today our membership is at 716 which is pleasing.

During the year we completed a review the Strategic Plan looking at the main pillars and focus. People and Club Spirit of 'One gym – One team' are a priority and the new Committee will be tasked with embedding this and other goals into the plan.

As recommended by Gymnastics NZ the Committee engaged Star People to complete a review of our organization and structure. This include surveys and interviews with staff and committee members. The outcome of this was to split the Centre Manager role into two focus areas; a Programme Manager to work with the Head Coaches and team focusing on the programmes and coaching and an Administration Manger to streamline the Office Team and administration efficiencies. There are further recommendations, however filling these two roles have been the Committee's focus. We are pleased to confirm that we have Lynn Wallace joining us on 1 December. The Administration Manager is yet to be appointed.

This journey has certainly been character building. The Chair noted that she had loved working with this amazing group of people, seeing all the athletes enjoying their sport and the commitment that everyone has shown in bringing the Club together to move forward.

MOTION: THE CHAIRPERSON'S REPORT TO THE ANNUAL GENERAL MEETING BE ACCEPTED.
Greg Marsden/Lynette Chin. Agreed by all.

ELECTION OF OFFICERS

Due to time efficiencies the election of officers was brought forward on the agenda. The Secretary noted that due to there being more nominations than positions, as well as two nominations for both Chairperson and Deputy Chairperson, voting would be required. On signing the attendance register, each attendee had been issued with voting papers. It was agreed that voting would be via paper vote collected and counted rather than a show of hands as per the Constitution.

Bridget Adair and Charlotte Haigh spoke to the meeting, outlining what they would bring to the role of President. Voting then followed and it was agreed:

MOTION: CHARLOTTE HAIGH BE ELECTED AS THE PRESIDENT OF THE HUTT VALLEY GYMNASTICS CLUB. Louise Passmore/Mark Johns. Agreed by all.

Greg Marsden and Aaron Simmons then spoke to the meeting, outlining what they would bring to the role of Vice-President. Voting then followed and it was agreed:

MOTION: AARON SIMMONS BE ELECTED AS THE VICE-PRESIDENT OF THE HUTT VALLEY GYMNASTICS CLUB. Marie Pye/Darren Sears. Agreed by all.

MOTION: DEIRDRE FOLLETT BE RE-ELECTED AS THE SECRETARY OF THE HUTT VALLEY GYMNASTICS CLUB. Ellen van Dijken/Tracey Joe. Agreed by all.

MOTION: SARAH BURNELL BE ELECTED AS THE TREASURER OF THE HUTT VALLEY GYMNASTICS CLUB. Lynette Chin/Mark Johns. Agreed by all.

The following nominees then briefly spoke to the meeting detailing their skills and how they can support the Club as a general Committee member; Annalise Austin, Rebecca Hills, Nicole Manning, Darren Sears, Louise Waiariki, and Amy Wenden-Richardson. Voting then followed and it was agreed:

MOTION: THE FOLLOWING MEMBERS BE ELECTED TO THE COMMITTEE OF THE HUTT VALLEY GYMNASTICS CLUB: DARREN SEARS, REBECCA HILLS, NICOLE MANNING, LOUISE WAIARIKI, AND ANNALISE AUSTIN. Mark Johns/ Rhian Aberhart. Agreed by all.

The Secretary thanked Greg Marsden, Bridget Adair, and Amy Wenden-Richard for standing for Committee and encouraged them to consider supporting the Club in other ways, such as sub-Committee's, working groups etc. She also thanked staff members Philippa Woolf and Chris MacKay for their support as vote counters.

TREASURER'S REPORT

The Treasurer spoke to her previously circulated Treasurer's Report and Financial Statements for the year ending 2019. The income from Club activities increased by 5.5% to \$614,935 and delivery costs increased by 8% to \$583,125. The largest costs for the year were wages and rent. During the period, a members' contribution fee was established (Facility Contribution Fund) to assist in the building, renovating and maintenance of the Fraser Park project.

The focus for the 2020 year started with the preparation for the new facility, however with COVID19 interrupting the year, it turned to having sufficient cashflow to endure the changing level restrictions. The Club would like to acknowledge the support from the wage subsidy and the Sports NZ Resilience Fund. Our future focus is on moving to Fraser Park.

MOTION: THE FINANCIAL STATEMENTS FOR THE YEAR 31 DECEMBER 2019 BE ADOPTED. Rebecca Hills/Dave Whiting. Agreed by all.

The recommended an increase in Competitive membership fees for 2021 of 1.5%. This will see an increase of \$13 per year (at the lower end) and \$59 per year at the higher end.

MOTION: MOTION: THE CLUB'S COMPETITIVE MEMBERSHIP FEES FOR 2021 INCREASE BY 1.5%. Rebecca Hills/Mat Bilay. Agreed by all.

The Chair thanked the Treasurer for her report, and it was agreed:

MOTION: THE TREASURER'S REPORT FOR THE JANUARY TO DECEMBER 2019 PERIOD BE ACCEPTED. Deirdre Follett/Darren Sears. Agreed by all.

COACHES REPORT

The Secretary provided a summary of the Head Coaches reports as circulated with the Annual Report.

FUNDRAISING SUB-COMMITTEE

The Secretary requested members for the Fundraising Sub-Committee. No one took this opportunity at the meeting and members were invited to email the Secretary directly if they would like to be involved.

GENERAL BUSINESS

There had been no items of general business received.

MEETING CLOSE

The Chair thanked members for attending the AGM and noted how pleasing it was to have three of our five Life Members present. The Secretary then closed the meeting at 7:40pm.

I declare that these minutes are a true and correct record of the meeting:

Chairperson

Date:
